

**Colorado Channel Authority Board**  
**February 2019 Meeting Agenda**

*Friday, February 8, 2019, 12pm-1pm / Senate Committee Room 354*

Conference Dial-in Number: (641) 715-3276

Host Access Code: 819283\*

Participant Access Code: 819283#

**1. Call to Order and Attendance**

- a. Present
  - i.
- b. Not Present
  - i.
- c. Other Individuals Present
  - i.

**2. Review & Approval of Meeting Minutes**

- a. January 2019 [Meeting Minutes](#)

**3. Treasurer's Report (as of 01/31/19)**

- a. Reserve Account
- b. Income Statement
- c. Check Signing

**4. Committee Coverage Update**

- a. Update
- b. Software side requires meeting between Manish Jani and Brian Hiatt to explore replicating workflows and integration with Granicus and "clicks"

**5. Elections and Appointments**

- a. Christopher Ryan's term expired in 2018. Chief Justice must renew or name a replacement
  - i. Update from Krisor
- b. Election of officers
  - 1. From Krisor:
    - a. Following up on your direction last week at the CCA Board Meeting regarding the election of officers; please see the attached [Bylaws of CCA](#). I have highlighted the pertinent section of the Bylaws dealing with the election of officers. You can discuss changing the highlighted provisions at the next board meeting, if you wish.
    - b. Finally, the Board will need to adopt the attached [resolution](#) at its meeting in February.

**6. Website Review**

- a. Brandon will demonstrate new features for those who did not make the last Board meeting

**7. Upcoming Events**

- a. Lunch & Learn, Thursday, February 7 at noon
  - i. Colorado Channel website training for legislative staff, aides and interns
  - ii. Flyers are being drafted and sent to Fenberg/Singer for distribution on Senate/House

**8. Opportunity for Public Comment/Concerns**

**9. Additional Items**

**10. Previous Meeting Action Items**

- a. Committee Coverage
  - i. Open Media Foundation
    - 1. Follow-up emails to Board
    - 2. Prepare analytics to bolster case
    - 3. Prepare budget for coverage
    - 4. Draft fresh letter for Legislative Executive Committee
- b. Elections and Appointments
  - i. Krisor
    - 1. Draft letter to Chief Justice re Christopher Ryan's term
    - 2. Make recommendations for filling officer positions

**11. Upcoming Action Items**

- a.

**12. Next Meeting Time/Date**

- a. Monthly meetings January to June. Two off-session meetings in September and December
  - i. Senator Steve Fenberg available on Fridays 1 to 2 pm, but not available at noon due to a standing meeting

**13. Adjournment**