

Colorado Channel Authority Board

October Meeting Minutes

Wednesday, October 18th, 2017, 1pm-2pm / LSB-B

Conference Dial-in Number: (641) 715-3276

Host Access Code: 819283*

Participant Access Code: 819283#

1. Call to Order and Attendance

- a. Present
 - i. Megan Jurgemeyer
 - ii. Sen. Smallwood
 - iii. Rep. Singer
 - iv. Christopher Ryan
 - v. Rep. Van Winkle
 - vi. Sen. Fenberg

- b. Not Present
 - i. Bart Miller
 - ii. Todd Barnes
 - iii. Renny Fagan

- c. Other Individuals Present
 - i. Tony Shawcross
 - ii. Ben Boone
 - iii. Brandon Stiller
 - iv. Amy Cox
 - v. Jordan Smith
 - vi. Jennifer Berman
 - vii. Effie Ameen

2. Review & Approval of Meeting Minutes

- a. August 2017 [Meeting Minutes](#)
 - i. Approved - Moved/Seconded

3. Treasurer's Report

- a. Reserve Account: \$14,378.89
- b. Income Statement: [P&L Report](#)
- c. Check Signing: General Assembly paid CCAB for Q1 2017-2018 (\$29,770.00)
 - i. OMF billed CCAB the same amount (Check #1031 to sign)
- d. Wells Fargo Certificate of Authority to sign
 - i. Rep. Van Winkle and Jurgemeyer have signed

4. Board Membership

- a. [Fagan Renewed](#)

5. HD Channel Update

- a. [Letter from Mike Nelson](#)

6. Committee Coverage Update

- a. Tony/Brandon

7. Additional Content Meeting Update

- a. Brandon Stiller

8. Fundraising Committee Update

- a. Amy Cox

9. Next Meeting Time/Date

- a. Next meeting Friday Dec 15th, 1pm - 2pm

10. Previous Meeting Action Items

- a. Follow-up on committee room coverage for the following year (steps needed to be taken) Budget & Workflow. Tony/Brandon
- b. OMF (Shawcross) to reach out to Comcast and determine next steps on the channel move to HD, keeping a placeholder on 165 advertising the channel move. [DONE](#)
- c. Replacement for Tim Ryan as treasurer with Megan Jurgemeyer and renewal of Renny Fagan as member [Done](#)
- d. OMF (Cox) send email updates on Fundraising Committee not yet held
 - i. Email fundraising report and discuss any suggestions at next meeting (what to do with \$5000 in the budget?); Shawcross/Cox minutes [Done](#)
Summary - [Done](#)
- e. Add Megan Jurgemeyer and Rep. Van Winkle as signees at Wells Fargo (Ben Boone)
Done
- f. Possible to work together with RTD for additional content? Send a letter from the board to inform them of available options (Singer) -

11. Upcoming Action Items

- a. Committee Coverage Meeting:
- b. There was a motion that the board send a letter to the executive committee to encourage committee coverage and the inclusion of committee coverage in the Colorado Channel.
 - i. OMF (Shawcross) (Rep. Van Winkle) to draft letter of recommendation to the Executive Committee - Moved/seconded
 - 1. Email draft of letter as soon as possible.
 - 2. Get electronic signatures before Dec meeting.
- c. Additional Content Meeting
 - i. OMF (Stiller) to email History of Colorado additional content link to the Board.
- d. Next Meeting
 - i. 1pm 15th December 2017
OMF (Cox) to confirm room with (Effie Ameen)
- e. Action items from last meeting
 - i. OMF(Shawcross) RTD Letter - (Shawcross) to meet with (Rep. Singer) 10/18