

Colorado Channel Authority Board

April Meeting Agenda

Friday, April 6, 2018, 12pm-1pm / Senate 352

Conference Dial-in Number: (641) 715-3276

Host Access Code: 819283*

Participant Access Code: 819283#

1. Call to Order and Attendance

- a. Present
 - i. Todd Barnes
 - ii. Megan Jurgemeyer
 - iii. Bart Miller
 - iv. Rep. Jonathon Singer
 - v. Sen. Steve Fenberg
- b. Not Present
 - i. Sen. Jim Smallwood
 - ii. Christopher Ryan
 - iii. Rep. Kevin Van Winkle
 - iv. Renny Fagan
- c. Other Individuals Present
 - i.

2. Review & Approval of Meeting Minutes

- a. February 2018 [Meeting Minutes](#)
 - i. Minutes Approved

3. Treasurer's Report (As of 3/31/18)

- a. Reserve Account: \$14,378.89 (holding steady from previous month)
- b. Income Statement: [P&L Report](#)
- c. Check Signing: No checks this month (Q4 2017-2018 next meeting for \$59,540.75)
 - i. OMF will bill CO GA \$59,540.75 this month on behalf of CCAB

4. Committee Coverage Update

- a. Follow up on response to [letter to Exec Cmte](#)
- b. Hardware side being explored by Zack Wimberly and Brandon Stiller
- c. Software side requires meeting between Manish Jani & Brian Hiatt to explore replicating workflows and integration with Granicus and "clicks"

5. Additional Content Meeting Update

- a. Brandon filmed Rep. Van Winkle, and OMF will be getting it on the channel after Session

6. Live Closed Captioning

- a. \$10,000: Setup & Testing Estimate: July-Dec
- b. \$20,000/year Beginning Jan 2019
 - i. \$9,000: Aptek Annual Caption Service Fees
 - ii. \$9,000: OMF's Caption Support Services
 - iii. \$2,000: Additional Equipment Needs

- c. 2017/18 Previously Approved Budget is \$264,000
 - i. 2017/18 OMF Operations: \$238,000
 - ii. 2017/18 Equipment Upgrade Budget: \$26,000 annually
- d. 2018/19 Approved Budget: \$284,000
 - i. 2018/19 OMF Operations (incl Aptek Caption Services): \$256,000
 - ii. 2018/19 [Equipment Upgrade Budget](#): \$28,000 annually

7. Open.Media Accelerator: Tony

- a. Tony in Austin to promote the use of the software we've built nationwide
- b. Remind CCAB Members that their local governments may qualify to use the software for free

8. Next Meeting Time/Date

- a. Friday, May 11th, 1pm-2pm

9. Previous Meeting Action Items

- a.

10. Upcoming Action Items

- a. Tony to get Zack a detailed budget for lived closed captioning
- b. Senator Fenberg and Tony to talk to Rep. Van Winkle and other interested board members re: Committee Room Coverage
- c. Manish and Brian to discuss software integration necessary for committee room coverage
- d. Tony to send Todd Barnes information on cost for all tiers
- e. Brandon to Ask Effie to reserve meeting room for May 11, 1-2